



**VENICE JAPANESE COMMUNITY CENTER, INC.**  
12448 BRADDOCK DRIVE • LOS ANGELES, CA 90066 • (310) 822-8885

### **Venice Japanese Community Center Scholarship Application (2023)**

The Venice Japanese Community Center (VJCC) Scholarship Program rewards and recognizes academic performance among graduating high school students affiliated with the VJCC. Selection of scholarship recipient(s) will be based solely on merit without regard to financial need. The scholarships are to supplement expenses during the first year of attendance at an accredited college or university.

#### **Eligibility:**

The applicant is eligible to receive a scholarship if the student:

- a. Is a member of the VJCC or is a legal dependent of a VJCC member.
- b. Is graduating high school in the 2022-2023 academic year and has been accepted to enter college for the first time in the 2023-2024 academic year. Acceptance to a college at the time of submission of this application is not necessary; however, acceptance to a college is a requirement of the award.

#### **Selection of Winners:**

The VJCC scholarship committee will select the winner(s) for scholarship awards. The scholarship committee will be composed of VJCC members appointed by the VJCC Board of Directors. The decision of the scholarship committee is final. The scholarship committee will use the following criteria to evaluate applicants and select finalist(s).

- a. Prior academic performance as measured by grades and other documented records
- b. Most recent official transcript(s) must be submitted with this application. Transcript(s) may be in a sealed envelope; however, the sealed envelope must be included in the single outer envelope as described in "How to Apply".
- c. Participation in community service, in particular VJCC services
- d. Participation in extracurricular activities
- e. Two letters of recommendation which must be submitted **with this application**. Each letter may be in a sealed envelope; however, the sealed envelope(s) must be included in the single outer envelope as described in "How to Apply".
- f. Essay submitted with the scholarship application

#### **How to Apply:**

To be considered for the VJCC Scholarship, each applicant must complete the attached application and submit the completed application with **all** supporting documents by Option 1 or Option 2 as described below:

##### **Option 1, USPS Certified Mail:**

1. Complete this application in its entirety
2. Include all documentation required (application, essay, letters of recommendation and transcript(s) in a single outer envelope postmarked no later than 15 March 2023. Save your certified mail receipt.



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3. Mail the single envelope by U.S. Postal Service “**Certified Mail**” to:  
Venice Japanese Community Center  
Scholarship Committee, Attn: Elaine Koyama  
12448 Braddock Drive  
Los Angeles, CA 90066
  
4. **For Option 1, mailing by USPS Certified Mail is mandatory.** Because of past problems, no other delivery service will be acceptable. Certified mail requires a trip to the post office; however, it protects the applicant and scholarship committee since the USPS will provide a “certified” receipt/document that the application was mailed on a specific date. If the mail is delayed or lost, the certified mail receipt will provide evidence to the committee that the application was sent on time and thereby will be considered for award. Please mail by **USPS CERTIFIED MAIL only.**

Option 2, email:

1. Complete this application in its entirety
2. Scan all documentation required (application, essay, letters of recommendation and transcript(s)) into a single PDF file. The PDF file name must include applicant’s last name.
3. Email the PDF file as an email attachment to [scholarship@vjcc.com](mailto:scholarship@vjcc.com).
4. The email with attachment must be received no later than 15 March 2023.
5. Please note that the email address above is **not secure**. To minimize possible compromise of your personal information, please use Option 1 to submit your application.

If you have any questions, please call Elaine Koyama at (310) 871-6587 or email to [scholarship@vjcc.com](mailto:scholarship@vjcc.com).



**Venice Japanese Community Center Scholarship Application (2023)**

Please provide the following information:

**1) Applicant's Personal Information:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Int.: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

e-Mail Address: \_\_\_\_\_

Applicant's Date of Birth: \_\_\_\_\_

Applicant's High School: \_\_\_\_\_ Years attended: \_\_\_\_\_

Applicant's Grade Point Average: Unweighted: \_\_\_\_\_ Weighted: \_\_\_\_\_

**(Note: Attach most recent transcripts)**

**2) VJCC Affiliation:**

How long have you been a member of VJCC? \_\_\_\_\_ Years

VJCC Club Affiliations: \_\_\_\_\_  
\_\_\_\_\_

**3) Name of parents or legal guardian:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_



**4) Honors:**

Please list academic awards received in school, date received and brief explanation of the award.

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**5) High School Extra Curricular Activities:**

Please list all high school extracurricular activities in which you participated. Include dates involved, positions held and honors received.

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**6) Community Service and Activities at VJCC:**

Please list all community service activities and affiliations in which you are involved at the VJCC. Include dates of participation, positions held, awards and honors received, and service hours credited.

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**7) Other community service, activities and awards:**

Please list other community service and activities in which you have been involved. Include dates of participation, positions held, and awards and honors received.

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**8) College Acceptance:**

Please list, in order of preference, the colleges or universities to which you have applied.

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**9) A Short Essay:**

Please attach a brief (one page or less) essay. This essay may reflect: 1) the influence of one person or event on your outlook; or 2) what you see yourself doing in ten years and why you feel this way.

**10) Letters of Recommendation:**

Please attach a minimum of two letters of recommendation. At least one should be from a member of your high school faculty. As a minimum, the letter of recommendation should include the following information: 1) Name and title; 2) affiliation with the applicant; and 3) number of years known.

**11) Agreement:**

I understand the eligibility requirements and information requested for this scholarship. This application is correct to the best of my knowledge. Any false information contained in the application will result in my forfeiting rights to the award. In addition, if I do not attend a college or university in the 2022-2023 academic year, the scholarship must be reimbursed to the VJCC.

Applicant's Signature:

\_\_\_\_\_ Date: \_\_\_\_\_

Parent or Guardian's Signature (if applicant is less than 18 years of age)

\_\_\_\_\_ Date: \_\_\_\_\_